Supply Chain Team
Student Job Description 2005

Scope of Job
To provide Functional IT support within the Supply Chain systems area of the IT department.

The job will involve spending either 12 months within 1 department or 6 months with 2 areas of the support team, either, Order, Forecasting, Manufacturing or Warehousing, proving functional support, with some potential for learning technical support if the right candidate was found.

The job will involve assisting with specific issues in the day to day running of systems and will require contact with IT and business staff at all levels.

The role will be based in Theale, Reading, or possibly in Leicester for the right person, but may involve travel to our sites around the country.

You will be part of a functional Support/delivery team and will have to work both within the team and alone at times. The successful candidate will also be given exposure to other areas of IT including Help Desk.

Accountabilities
The work will be to assist more experienced team members in supporting key business systems.

The person appointed must be flexible – there will be times when the job will not finish at 17:00; travel will be required to other sites and the nature of support means that the work will constantly change.

Position in Organisation
The person appointed will report to a Functional Consultant for their time within each support area and will have a mentor for their with the company.

Person Required
Must be self-motivated with a desire to learn and will need to interact with customers at all levels within the business so good communication skills are essential. Experience/knowledge of supply chain is desirable.